A "Jump Start" for your Intranet Portal
Microsoft Office SharePoint Server 2007

Service Offering

About the Author

Mr. David Gilbert is responsible for the growth and success of Encore's SharePoint Competency.

David has over 21 years of experience in all areas of system development and project management, including relational database technology, web-based applications, portals and ERP systems.

In addition to providing technical and project management services to clients, he is responsible for strengthening business partnerships, training and career development for staff consultants.

dgibert@encoreconsulting.com
847-222-0244 x212

Problem

Your company does not have an intranet that provides a way for employees to collaborate and share information.

Solution

How the Encore SharePoint "Jump Start" works:

Scope/Design – We work with one person you designate to tailor the SharePoint site to your company's look and feel. We decide upon the number of areas within your company that will be addressed during the first phase (max: 4 to start). Then we present a concept to your designated intranet project team for the general design of the portal and create an overall design document. We get approval to proceed.

Duration: 1 day

Configuration – We install and configure SharePoint and get the basic system working.

Duration: 3 days

Construction – We work with your team to create a consistent look-and-feel for the site, create a home page and four "landing" pages (decided in the Design step above).

Duration: 8 days

Pilot – We "test" the site with real users to get feedback. We make any necessary changes.

Duration: 2 days

Production – We roll out the site in one day ready to be populated.

Duration: 1 day

Total time: 3 to 4 weeks
Total services fee: $13,200
Total cost for SharePoint licenses: Not Included

Deliverables

- An overall design document
- A fully-functional intranet portal that can be used for news, events, document storage and collaboration
- General SharePoint training (includes document uploading and collaboration)

Assumptions

- Client will provide a server to run SharePoint that meets the minimum requirements for SharePoint
- Client populates the site with real content
- Client will be available and actively involved in the project to assure project success
- The system will be limited to one home page and four "landing" pages. If the client wishes more, that can be added to the project with a change request